Let’s Get Started

To get started, you must access your PowerSchool account.

**Accessing Your PowerSchool Parent Portal Account**

PS has already created your parent portal account for you. To access this account, you will need to know the email the school has for you in PowerSchool. This will be the same email where you receive other communication from the school and district.

**NOTE:** If you are receiving this document attached to an email that is the email you will use in this process.

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<thead>
<tr>
<th>Process Steps</th>
<th>Screen Shots</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Launch a web browser (Chrome, Internet Explorer, Safari, or FireFox) and go to PowerSchool Parent Portal URL:</td>
<td><img src="https://myips.powerschool.com" alt="Screen Shots" /> (NO www at the beginning)</td>
</tr>
<tr>
<td>•  <a href="https://myips.powerschool.com">https://myips.powerschool.com</a></td>
<td><img src="https://myips.powerschool.com" alt="Screen Shots" /></td>
</tr>
<tr>
<td>2. If you have already set your password enter your user name and password and click <strong>Sign In</strong></td>
<td></td>
</tr>
<tr>
<td>3. If this is your first time to this screen you must click <strong>Forgot Username or Password?</strong> to setup your account and get started.</td>
<td></td>
</tr>
</tbody>
</table>
1. On this page put in the email that you have associated with your student in the “Parent Username” and the “Parent Email Address” line. Then click on

2. This will send an email to your email address with a header of:

   PowerSchool Password Reset Request

3. You click on the link in the email, and it will bring you to this screen. Enter your email in for the username and then enter the password you want to use in both password lines. Once those are filled in click

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3. You click on the link in the email, and it will bring you to this screen. Enter your email in for the username and then enter the password you want to use in both password lines. Once those are filled in click | Recover Account Sign In Information

   Enter

   Recover Password

   Enter your username and password.

   New password must:
   - Be at least 8 characters long

   Username: your email here

   New Password: 

   Confirm New Password: 

   Enter

   Once your password has been updated you will be signed in. Please remember your new password. |