

IPS Custodial Positions Available for School Year 2021-2022

All positions require a high school diploma or equivalent and are compensated based on experience.

IPS Custodial Department Positions Throughout The IPS School District

IPS Substitute Custodian Position - 12 MONTH POSITION. Works for the Facilities Management Division of IPS. Part-Position 25 hours per week. Non- Benefit Position, Temporary Assignment throughout the IPS District. Performs Housekeeping and minor maintenance duties to provide a Healthy and Sanitary building for educational purposes. Duties are outlined in the Custodial Training Manual established by the Facilities Management Division and outlined in The Custodial Policy and Procedures Manual.

Cleans IPS buildings by performing such duties as sweeping and dusting rooms, and hallways, washing furniture, floors, walls, scrubbing and waxing floors, picking up litter and trash, and cleaning restrooms. Maintains appearance and safety of IPS grounds by performing such duties as sweeping debris and shoveling snow from sidewalks, cutting the grass, trimming trees, and shrubs, and watering plants. Performs minor maintenance to IPS facilities such as changing and cleaning lights, replacing vacuum cleaner belts, unstopping toilets, water fountains, resetting clocks after power failures, changing ceiling tiles. Ensures buildings security, locking and unlocking doors for cleaning or special school events taking place after regular hours, checks for unauthorized persons in the building, call security at the opening or closing of the building, checks and locks windows. Maintains and cares for assigned work equipment and work areas. Loads and unloads supplies, equipment, and moves furniture as required. Performs other related duties as assigned by Supervisor.

Hourly Rate: \$ 11.32

ELEMENTARY & MIDDLE SCHOOLS (Various Locations)

IPS Staff Custodian – 12 MONTH POSITION. Works in an elementary or secondary school IPS Custodial Department for Facilities Management Division. Full-Time Position with Benefits 40 hours per week. Performs Housekeeping and minor maintenance duties to provide a Healthy and Sanitary building for Educational purposes. Duties are outlined in the Custodial Training Manual established by the Facilities Management Division and outlined in the Policy and Procedures Manual. Hourly Rate: \$13.93

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Hourly Rate: \$13.93

HIGH SCHOOLS (Arsenal Technical, Crispus Attucks, George Washington, or Shortridge)

IPS Staff Custodian – 12 MONTH POSITION. Works in a high school IPS Custodial Department for Facilities Management Division. Full-Time Position with Benefits 40 hours per week. Performs Housekeeping and minor maintenance duties to provide a Healthy and Sanitary building for Educational purposes. Duties are outlined in the Custodial Training Manual established by the Facilities Management Division and outlined in the Policy and Procedures Manual.

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This institution is an equal opportunity provider